



Ministry of Technology and Research
Vidatha Entrepreneur Awards 2014

Application form

Application Number (<i>For office use only</i>) :			
District :		Divisional Secretariat :	
The category which you apply for? (Select from the following and indicate with √)			
<input type="checkbox"/> Food and beverages	<input type="checkbox"/> Personal care & household products	<input type="checkbox"/> Electronic and electrical devices	
<input type="checkbox"/> Agricultural Products	<input type="checkbox"/> Lifestyle products	<input type="checkbox"/> Other products and services	
1.0	Details of the Entrepreneur		
1.1	Name of the applicant:		
1.2	Factory address:		
1.3	Telephone:		
1.4	E-mail:		
2.0	Details of the Company:		
2.1	Year of commencement:		
2.2	Name of the Company:		
2.3	Registered name of the company (if different from 2.2 above):		
2.4	Business registration number:		
2.5	Date of registration:		
2.6	Legal status:		
	<input type="checkbox"/> Sole proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> Limited liability company
3.0	Product/ Service Information:		
3.1	Products manufactured/ services provided under the selected category above:		
3.2	Provide details of Standards Certificates/ testing reports you have obtained for your products:		
	Institute	Products	Test report/ Standards Certificate
	Year of obtained		

3.3	Have you improved/adapted your products/ services to meet the requirements of the market? If yes provide details.	
3.4	Have you introduced any new products/ services to the market during last 5 years? If yes provide details.	
4.0	Production Facility:	
4.1	Provide details of machinery and equipment used in the production process:	
4.2	Monthly production capacity (no. of units, litre, kg etc) :	
4.3	Is disposal of waste done in an environmentally friendly manner? If yes provide details.	
5.0	Technology Acquisition:	
5.1	Give details of technological trainings and services obtained from Vidatha Resource Centers:	
5.2	Give details of technological trainings/ services obtained from other government/ semi government/ non-governmental organizations other than Vidatha Resource Centers:	
	Organization	Technologies/ Services

5.3	Are there any new technologies developed by yourself? If yes provide details.		
6.0	Marketing:		
6.1	Details of marketing: Indicate the places out of the following where your products can be primarily purchased?(Please attach a list of main outlets together with cities)		
	<input type="checkbox"/> Shops nearby	<input type="checkbox"/> Shops Island-wide	<input type="checkbox"/> Super market chains
	<input type="checkbox"/> Shops within the District	<input type="checkbox"/> International market	
6.2	Annual turnover (approximately):		
	2011	2012	2013
6.3	Briefly indicate promotional tools/ strategies you have applied in marketing your products/services? Please attach copies of publications, leaflets, brochures, web sites or any other promotional material available.		
6.4	Indicate new markets/niches you have identified for your products?		
7.0	Business Management:		
7.1	Total Investment (excluding land and building) :		
7.2	Number of employees:		
	Family members engaged in your business		
	Permanent		
	Casual basis		
	Total		

7.3	State briefly the challenges faced by your company and remedial measures taken.
8.0	With a help of a sketch map please provide directions to access your business premises (From the closest main city)
9.0	<p>I declare that to the best of my knowledge and belief, the particulars given in this form are accurate. I also agree to abide by the rules and the final decision taken by the Ministry of Technology & Research.</p> <p>Signature of entrepreneur Date</p>
10.	<p>I assessed the accuracy of information provided by this entrepreneur. Business operations are done/not done in an environmentally friendly manner.</p> <p>Science & Technology Officer (Stamp) Date</p> <p>I recommend / not recommend this application.</p> <p>Divisional Secretary (Stamp) Date</p>